

Service Agreement

Thank you for registering for NIGHT SCHOOL.

We are a registered service provider of the NDIS [4-4331-105] and the Social Service Regulator, and you can opt to use your NDIS or your TAC plan to fund the workshops.

The following agreement outlines the requirements for using your NDIS or TAC plan.

PROVISION OF SERVICE:

1. Acting Skills for Life *with Amanda LaBonté*

Part One_Monday 11 May: 6pm – 8pm, &

Part Two_Monday 18 May: 6pm – 8pm

AND/ OR

2. Fake News *with Rhian Hinkley and Zia Gul Sadeqi*

Part One_Monday 25 May: 6pm – 8pm, &

Part Two_Monday 1 June: 6pm – 8pm

AND/ OR

3. Movement for Body Awareness, Self-Care and Compassion *with Kim Sargent-Wishart*

Part One_Monday 15 June: 6pm – 8pm, &

Part Two_Monday 22 June: 6pm – 8pm

NIGHT SCHOOL is a Community Program under

- NDIS CORE - Assistance with Social, Economic and Community Participation, and
- TAC Community Group Program

These workshops will enable you to

- independently engage freely with the performing and creative arts alongside other creative individuals with and without disability.

Please note, that our support workers are there to assist you in exploring your creative practice, and not to ensure that you (for example) eat the right food on the night! Please arrange for any extra support workers to attend NIGHT SCHOOL if you have any extra access requirements.

Support workers can attend the workshops and participate for the same price, otherwise, they will leave the Studio once you have commenced the workshops.

COST TO YOUR NDIS PLAN

You will need to have flexible CORE in your NDIS plan under [Assistance with Social, Economic and Community participation](#), which supports **Community, Social and Recreational activities**.

The price guide below is GST-inclusive and includes all Face-to-Face Guest Artist's fees, Non Face-to-Face B2B time and capital centre costs. Please tick which workshops you are attending:

Support Item	Support Item Ref No.	Price	Attend (pls tick)
Community Social And Recreational Activities_ One Workshop (2 sessions/ 4hrs)	04_210_0125_6_1	\$60	
Community Social And Recreational Activities_ Two Workshops (4 sessions/ 8 hrs)	04_210_0125_6_1	\$120	
Community Social And Recreational Activities_ Three Workshops (6 sessions/ 12hrs)	04_210_0125_6_1	\$180	

COST TO YOUR TAC PLAN

You will need to have the Community Group Program in your plan under [Disability Services](#), which supports **a person with disability within a group recreational, leisure, peer support or common interest community setting.**

Regardless of the level of support, the price guide below includes Face-to-Face Guest Artist's fees, Non Face-to-Face B2B time and capital centre costs. Please tick which workshops you are attending:

Support Item	Support Item Ref No.	Price	Attend (pls tick)
Community Group Program_ One Workshop (2 sessions)	CAP052/3	\$60	
Community Group Program_ Two Workshops (4 sessions)	CAP052/3	\$120	
Community Group Program_ Three Workshops (6 sessions)	CAP052/3	\$180	

PAYMENT FOR NIGHT SCHOOL

Using your [NDIS](#) plan: Select one of the three (3) ways below, and also fill out your details if you have a plan manager.

Using your [TAC](#) plan: Select the one (1) way below.

NDIS MANAGED: Back to Back will claim payment through the NDIA portal on your behalf – once you have linked Back to Back Theatre to your NDIS file, we will make a service booking and then make the claim for payment **after** NIGHT SCHOOL is over.

NDIS SELF MANAGED: Back to Back will invoice you **after** NIGHT SCHOOL weekend with the information you will need to make your claim using the NDIS portal. Your plan funds will then be used to pay Back to Back Theatre.

NDIS PLAN MANAGED: Back to Back will invoice your Plan Management Provider **after** the NIGHT SCHOOL weekend, and they will arrange to claim money from the NDIS and use this to pay Back to Back Theatre. If you would like to use your plan manager, then please provide us with their contact details below:

- Name of Organisation: _____
- Plan Management Providers Name: _____
- Email: _____
- Contact phone number: _____

☐ **TAC MANAGED:** Back to Back will claim payment through the TAC portal on your behalf – we will make a service booking and then make the claim for payment once NIGHT SCHOOL is over.

SHORT NOTICE CANCELLATION AND NO-SHOW POLICY

NIGHT SCHOOL is a special focus program at Back to Back Theatre with limited spaces, so please be aware that withdrawal from NIGHT SCHOOL must have at least seven (7) clear business days' notice for no charge. Following that date, Back to Back will charge **100%** of the full fee for non-attendance unless otherwise agreed. The same support line can be used to fund a cancellation charge.

GOT QUESTIONS?

Programme enquiries can be directed to

- Sheshtin Honey (Community Program Coordinator)
Sheshtin's email is community@backtobacktheatre.com

NDIS & TAC enquiries can be directed to

- Jane Millett (General Manager)
Jane's email is jane@backtobacktheatre.com

Are you happy with this SERVICE AGREEMENT?

If you agree to the following service agreement above, please sign below and some further details.

Signed _____ Date _____

Some personal details

Full Name: _____

Name of person responsible for payments if self- managed: _____

Address: _____

Phone Number: _____

Email: _____

NDIS Number: _____

TAC Number:- _____

Date of Birth: _____

Do you require any specific supports to assist you in attending these workshops?

Remember...there are no single workshops available. Each workshop consists of two sessions, and you must attend **two**, or **four**, or even **six**, if you wish to partake in the whole program.

If you are not able to print this form and send it to us completed, then please give us a call to talk to you about getting your information and agreement to our terms and conditions for NIGHT SCHOOL.