

## **JOB DESCRIPTION: ENSEMBLE MEMBER (CORE)**

<b>POSITION:</b>	<b>ENSEMBLE MEMBER (CORE), based at Back to Back Studio, Geelong</b>
<b>REPORTS TO:</b>	<b>Artistic Director &amp; Co_CEO, Bruce Gladwin</b>
<b>STATUS:</b>	<b>Part-time (min 10hrs per week, typically three days a week. NB Increasing to 4 – 5 days during rehearsals and up to 6 days a week on tour.)</b>
<b>DIRECT REPORTS:</b>	<b>NIL</b>

### **SUMMARY**

As an Ensemble Member, you work closely with the Artistic Director and the Artistic Associates to develop and deliver the artistic program of Back to Back Theatre. You are an active collaborator within Back to Back Theatre and work in collaboration with all staff to deliver artistic outcomes.

You make theatre to risk finding out what you want, to question the assumptions you hold about yourself and others and to champion your audience's humanity.

The Ensemble's intention is to make theatre works the like of which have never been seen. You believe invention is the essential tool in the search for meaning and the betterment of our shared experience.

The job as theatre makers is to nourish our audience. You unapologetically seek to encourage mystery, belief and hope. You want to place your audience in contact with life itself.

Engaging with Back to Back Theatre can be profound. The productions and processes are redemptive. The Ensemble seek to make theatre that reminds us of sensitivities we might have lost, something beyond words, or unacknowledged.

### **DUTIES**

- \* To make and rehearse new shows in Geelong
- \* To perform in Geelong, Melbourne, interstate and in festivals around the world
- \* To run workshops.
- \* To undertake training and professional development e.g. maintain fitness, develop new skills
- \* To participate in administrative tasks.
- \* To work in the context of a contemporary arts company.
- \* Be ready to work up to 40 hours a week, on evenings and weekends when you do shows.
- \* Co-design your Individual Employment Plan, with the Artistic Director & Co-CEO, and your support team.
- \* Attend Company meetings, including Strategic workshops, and participate in developing reports for the Board of Management. NB An Ensemble Member sits on the Board and advises on behalf of the Ensemble each year.

### **To work well with others:**

- \* To be bold, creative, experimental and open to new ideas
- \* To work well in a team
- \* To be considerate and respectful
- \* To observe working conditions e.g. be punctual
- \* To support the director, other actors, and members of the show's production team.

### **NETWORKS & RELATIONSHIPS**

- Maintain effective relationships with local community, guests, B2B patrons and other stakeholders, presenters, suppliers, and co-tenants

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### **PEER SUPPORT**

All staff of Back to Back to Back Theatre are responsible for supporting the each other, as necessary. This responsibility, as reasonably practicable, can include:

- Providing ensemble and participants support during community projects and one off events
- Supporting ensemble members and participants to actively participate in the life of the company
- Supports the production schedule delivery timelines and the project team, by respectfully adhering to duties as directed from time to time by the Production & Delivery team.
- Promote and comply with the NDIS Quality and Safeguards Commission Standards and NDIS Code of Conduct

### **OH&S & RISK MANAGEMENT**

All staff at Back to Back Theatre have a shared responsibility for contributing to a safe working environment. This includes the following responsibilities:

- Manage and maintain a safe working environment
- Work with the management team and Co-CEO's to identify and manage risk for the organisation
- Ensure incidents are reported and addressed in line with Back to Back WHS policy
- Adhere to the current Conditions of Entry at 60 Little Malop St, plus any and all venues as required.

### **NDIS**

- Develop Individual Employment Plans to guide the type of work the Ensemble members wish to undertake.
- Adhere to the NDIS Quality and Safeguards Commission Standards, Code of Conduct, ensuring compliance.
- Hold a valid NDIS New Workers Screening Check

### **INNOVATION**

- Proactive role in developing and enhancing processes and practices to ensure Back to Back Theatre operations are continuously improved from the perspective of efficiency, timeliness, and quality.
- Participate in planning via company and staff meetings

### **OTHER**

- Other duties as directed from time to time by the Artistic Director & Co-CEO
- In your working practices, prioritise care for the environment, for example by avoiding printing when electronic files will suffice, and any other means that can be easily incorporated into the workplace